

Vacancy:

Lead Accountant – Hospital Services

Ref: 2025- 14



Comprehensive Community Based Rehabilitation in Tanzania (CCBRT) aims to be the preferred provider of accessible specialized health services in Africa and serves as healthcare social enterprise and through development programmes in the community and the most vulnerable. Committed to preventing lifelong disabilities wherever possible, CCBRT is also engaged in extensive maternal and newborn healthcare (MNHC) activities including obstetric fistula repairs. Its Maternity and Newborn Wing serves as a referral centre for high risk and emergency deliveries in the region of Dar es Salaam and the Eastern Zone of Tanzania.

In order to strengthen the hospital finance department, CCBRT is seeking an **experienced, detail oriented Lead Accountant** to oversee the accounting division.

Your role

The *Lead Accountant* is responsible for overseeing day-to-day financial operations, ensuring accurate accounting records, compliance with financial regulations, and timely reporting. The role involves managing bookkeeping, supervising junior finance staff, preparing financial statements, coordinating audits, and supporting budgeting and cash flow planning. The position requires strong attention to detail, leadership, and hands-on experience in managing accounting systems and procedures

Your qualifications and work experience

- Bachelor's Degree in Accounting, Finance, or related field.
- CPA/ACCA certification (full or partial) is an added advantage
- Minimum 4–6 years accounting experience, with at least 2 years in a supervisory role.
- Proficient in accounting software especially ERP SAP.
- Ability to prepare and analyse financial statements
- Knowledge of building and maintaining internal control is important
- Familiarity with hospital billing systems, NHIF, and insurance claims is an added advantage.
- Budgeting experience in developing and monitoring departmental budget is needed.
- High integrity and attention to detail
- Strong verbal and written communication skills
- Strong leadership and team coordination
- Analytical thinking and decision-making
- Problem Solving

If you are interested, please submit your curriculum vitae with 2 references and a cover letter telling us why you believe you are the right person for the role.

CCBRT is an equal opportunities employer and encourages people with disabilities to apply. Please send your application via email to: recruitment.ccbirt@ccbirt.org. The selection process for shortlisted candidates contains several assessment rounds.

Please indicate job reference number: 2025-14 | **DEADLINE FOR APPLICATIONS: 8th July 2025**
(selection process is ongoing so assessment might commence upon receipt of suitable applications)