

# Vacancy:

## SALES OFFICER



Ref: 2025-16

Comprehensive Comprehensive Community Based Rehabilitation in Tanzania (CCBRT) aims to be the leading provider of accessible specialized health services in Africa and serves - as healthcare social enterprise and through development programmes - the community and the most vulnerable. Committed to preventing lifelong disabilities wherever possible, CCBRT is also engaged in extensive maternal and newborn healthcare (MNHC) activities including obstetric fistula repairs. Its Maternity and Newborn Wing serves as a referral centre for high risk and emergency deliveries in the region of Dar es Salaam and the Eastern Zone of Tanzania

*In respect of further expression of our Optical sales services, we are looking for  
**an experienced Sales Officer***

### The role

Receiving customers with due respect and communicate polite to them, helping customer in selecting frames and dispensing right spectacle for right person, explaining different types of frames and lenses available, informing customers once their spectacles are ready or reason for delays, provide proper guidance to customers in terms of any query.

Furthermore, you will be handling customers complaints regarding glasses and provide appropriate assistance, maintain showroom inventory and tally stock according to sales, Prepare sales report and claim forms for finance.

### The candidate

- Diploma or Degree in Commerce, business administration or any related study
- Minimum of 2 years of working experience
- Computer literate
- Good Communication & Interpersonal skills
- Ability to work under minimal supervision
- Flexible
- Ability to multitask
- Team player
- Pro-active

If you are interested, please submit your curriculum vitae with 2 references and a cover letter telling us why you believe you are the right person for the role.

CCBRT is an equal opportunities employer and encourages people with disabilities to apply. Please send your application via email to: [recruitment@ccbrt.org](mailto:recruitment@ccbrt.org). Selection process will include various assessments rounds.

**Please indicate job reference number: 2025 -16 | DEADLINE FOR APPLICATIONS: June 29, 2025**  
**(selection process is ongoing so assessment might commence upon receipt of suitable applications)**

CCBRT does not request or accept money from applicants as part of the recruitment process.